



Fee Schedule

Application and Rush Fees

- Application Fee for Jointly Provided activities (all applicants except UArizona COM - Tucson) \$350
 - Rush Fee for activity applications received <60 days prior to the activity's start date \$500
 - Special Rush Fee for activity applications received <30 days prior to the activity's start date \$1000
- (We reserve the right to deny acceptance of Rush or Special Rush applications.)

Note: All applicants, including UArizona COM - Tucson Departments (i.e., "Direct Providers") are subject to Rush Fees and Special Rush Fees, when applicable.

CME Providership Fees

1.) Regularly Scheduled Series (RSS), i.e., Grand Rounds, Case Conferences, Tumor Boards, etc.

- Direct Provider RSS Fee (UArizona COM - Tucson) \$1250
- Joint Provider RSS Fee (all other applicants) \$1500

2.) Live Courses/Live Conferences/Live Workshops/Live Webinars

- Direct Provider CME Providership Fee: All credits of your activity \$1250
- Joint Provider Base CME Providership Fee: 0.25-3.0 credits/hours \$1250
- Joint Provider Additional Credits Fee: for programs >3.0 credits/hours *per credit* \$110

Note: Direct Providers (UArizona COM - Tucson) do not pay Additional Credit fees.

3.) Enduring Materials (usually offered online, asynchronously)

- Direct Provider CME Providership Fee: All credits of the activity *per year* \$1250
- Joint Provider Base CME Providership Fee: 0.25-3.0 credits *per year* \$1250
- Joint Provider Additional Credits Fee: for programs >3.0 credits *per credit, per year* \$110

Note: Enduring Materials are usually approved for 2-year periods. We invoice for the fees applicable to both years of CME providership at the time of approval.

Miscellaneous/Optional Fees

- If we need to audit your CME activity in person (rare occurrence), the audit fee *per hour* is ... \$100
- Content Review Fee for Jointly Provided activities (if required), *per hour* \$250
- CME Certificate Fee (ONLY if you are NOT issuing certificates), *per certificate* \$25
- Multiple Event Fee: *For live courses comprised of the same content and that is repeated >2 times per 12 months at the same or different physical locations.* \$100/event
- Payments via credit card transaction incur a 2.9% credit card processing fee.
- UArizona COM-Tucson departments paying by credit card also incur the above fee, plus an additional 11% University Financial Administration Fee. (We strongly encourage UArizona clients to pay via IB transfer.)

Grant Processing Fees

Charged by the University of Arizona and the Office of CME for processing educational grants received from any entities external to the University and routed through the Office of CME:

- University Financial Administration Fee 11%
- Office of CME Processing Fee 10%

Fees are invoiced following approval of CME Providership or upon delivery of other services.

Approved activities that are cancelled are still liable for application fees (joint providers).

Please refer to our Refund Policy.